

**PATIENT INFORMATION**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Maiden Name: \_\_\_\_\_

Age: \_\_\_\_\_ Birthdate: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Marital Status S M D W Sex: \_\_\_\_\_ Social Security No: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Occupation: \_\_\_\_\_ Place of Employment: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Employer's Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Full Name of Patient's Spouse: \_\_\_\_\_ Social Security No: \_\_\_\_\_ Employer: \_\_\_\_\_

Address (if different): \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Person to Notify in Case of Emergency (outside of your home):

Name: \_\_\_\_\_ Relation: \_\_\_\_\_ Phone No.: \_\_\_\_\_

**RESPONSIBLE PARTY (if the patient is a child or dependent)**

Father's Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_ Social Security No.: \_\_\_\_\_

Father's Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Father's Employer and Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_ Social Security No.: \_\_\_\_\_

Mother's Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mother's Employer and Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**PRIMARY INSURANCE**

**SECONDARY INSURANCE**

Company: \_\_\_\_\_ Company: \_\_\_\_\_

Policy Number: \_\_\_\_\_ Policy Number: \_\_\_\_\_

Group Number: \_\_\_\_\_ Group Number: \_\_\_\_\_

Policy Holder's Name: \_\_\_\_\_ Policy Holder's Name: \_\_\_\_\_

Policy Holder's Place of Employment: \_\_\_\_\_ Policy Holder's Place of Employment: \_\_\_\_\_

**PLEASE TURN OVER AND COMPLETE THE BACK SIDE**

INITIAL HISTORY FORM

NAME: \_\_\_\_\_ AGE: \_\_\_\_\_ DATE: \_\_\_\_\_

REASON FOR VISIT: \_\_\_\_\_ DURATION: \_\_\_\_\_  
(PLEASE BE SPECIFIC)

PLEASE CHECK ( ) THE PROBLEMS THAT APPLY TO YOU:

REVIEW OF SYSTEMS

- Hearing Loss; Gradual \_\_\_\_\_/Sudden \_\_\_\_\_
- Ear Infection \_\_\_\_\_ Number per year
- Ear Noises
- Dizziness/Vertigo
- Difficulty Understanding
- Noise Exposure

(Type: guns, machinery, etc.)

- Family History of hearing loss
- Nasal Stuffiness/Blockage

- Sneezing
- Snoring
- Hay Fever
- Sore throats \_\_\_\_\_ Number per year
- Hoarseness
- Mouth breathing
- Cough
- Spitting up blood
- Wheezing
- Shortness of Breath
- High Blood Pressure
- Palpitations
- Swollen Ankles
- Heart burn

- Headache
- Ear Itching
- Ear Stopped Up
- Ear Pain
- Runny Nose
- Sinus Pressure
- Sinus Pain
- Nausea/Vomiting
- Diarrhea
- Rash
- Pain with Urination
- Weight Loss
- Weight
- Jaundice

- Free Bleeder
- Bruise Easily

SOCIAL HISTORY -Have you ever....?

- Smoked \_\_\_\_\_ packs per day \_\_\_\_\_ year Quit Y N
- Drank Alcohol \_\_\_\_\_ amount Quit Y N

Marital Status: S M D W

Occupation: \_\_\_\_\_

FAMILY HISTORY

WHO?

- Allergy \_\_\_\_\_
- Heart Disease \_\_\_\_\_
- High Blood Pressure \_\_\_\_\_
- Cancer \_\_\_\_\_
- Anesthesia Problems \_\_\_\_\_
- Bleeding Disorders \_\_\_\_\_
- Muscular Dystrophy \_\_\_\_\_
- Diabetes \_\_\_\_\_
- Seizures \_\_\_\_\_
- Sickle Cell \_\_\_\_\_
- Ear Disease \_\_\_\_\_  
(tubes, inner ear, etc.)
- Other \_\_\_\_\_

Mother Alive \_\_\_\_\_ Deceased \_\_\_\_\_ Age \_\_\_\_\_

Cause \_\_\_\_\_

Father Alive \_\_\_\_\_ Deceased \_\_\_\_\_ Age \_\_\_\_\_

Cause \_\_\_\_\_

PAST HISTORY

- Glaucoma
- Seizures
- Arthritis
- Asthma
- Ulcers
- Hiatal Hernia
- Hepatitis
- Diabetes
- Thyroid
- High Blood Pressure
- Heart Attack
- TB
- Blood Transfusion \_\_\_\_\_ Date
- Other \_\_\_\_\_
- Heart Failure
- Stroke
- Kidney/Bladder
- Rheumatic Fever
- Prostate
- Migraine
- Sickle Cell

PREVIOUS SURGERIES (List All)

Type and Date: \_\_\_\_\_

MEDICATIONS NOW TAKING (include OTC & Aspirin):

Type and Dose: \_\_\_\_\_

DRUG ALLERGIES: Type and Reaction

Did another physician tell you to see Dr. Long?

Doctor's Name \_\_\_\_\_

Who is your regular medical doctor?

What pharmacy do you use? \_\_\_\_\_

Phone Number: \_\_\_\_\_

Location: \_\_\_\_\_

# Shoals Ear, Nose, & Throat Group, P.C.

## Patient Consent Form

### Use and disclose of Protected Health Information

Shoals Ear, Nose, & Throat Group, P.C., may use and disclose my protected health information to carry our treatment, payment, and health care operations ("TPO"). I have received a copy of the PC's Notice of Privacy Practices, which provides additional information regarding such uses and disclosures.

This is my consent for the PC to:

- Call my home or other designated location and leave a message on my voicemail to remind me of appointments, obtain insurance information, notify me of my clinical care, lab results, and other test results, or other matters that may assist the PC in carrying out TPO.
- Send mail to my home or other designated location regarding matters that may assist the PC in carrying out TPO, such as appointment reminder cards, patient statements, etc.

I understand that I have the right to restrict how the PC will use and disclose my health care information. I understand, however, that the PC is not required to agree to my requested restrictions, but if it does, it is bound by this agreement. If I wish to restrict certain uses and disclosures, I must notify the PC's Privacy Officer in writing.

**By signing this consent form, I am consenting to allow the PC to use and disclose my protected health information for treatment, payment, and health care operations, this also includes your pharmacy.**

**I understand that I may revoke this consent in writing except to the extent that the PC has already made disclosures and relied upon my prior consent. If I do not sign this consent, the PC may decline to provide treatment to me.**

Please list below any person(s) that we may speak with regarding your medical care, test results, appointment reminders, etc.

_____	_____
Name	Relationship
_____	_____
Name	Relationship
_____	_____
Patient's Signature	Date
_____	_____
Signature of Parent or Guardian	Date
_____	_____
Print Name	Date

I would like to be reminded for appointment by:

Text Message \_\_\_ Cell Phone Carrier \_\_\_\_\_ Phone Call \_\_\_

## AGREEMENT TO PAY

The patient/responsible party agree(s) to pay in full all charges submitted by Shoals Ear, Nose & Throat Group, P.C. ("P.C.") during patient treatment, including treatment rendered during hospitalization, unless P.C. is legally obligated to accept payment for those charges solely from a third party. The patient/responsible party agree(s) to be fully financially responsible to the P.C., even though there may be insurance or other third party coverage, or even though the charges may exceed the amount reimbursed by insurance. In the case of HMO's or other third party requiring specific referral authorization prior to making payment, patient acknowledges and agrees that any service rendered without the patient supplying the referral authorization will be considered a self-referral, for which the patient/responsible party will be solely responsible for payment. Patient/responsible party acknowledges that payment is due at the date of service, and agrees to pay a 1.5% per month late charge all unpaid balance of the account over (60) days past due. Patient/responsible party agree(s) that failure to make payment when due is the cause for legal action, and agree(s) to pay any and all costs of collection, including reasonable attorneys, and agree(s) that their obligations are joint and severable, permitting the P.C. to pursue either or both for payment.

## AUTHORIZATIONS

The patient/responsible party understand(s) that the following authorizations are to be used by the P.C. and "All Physicians and Nurse Practitioners" associated therewith to effect the collection of benefits in patient's behalf. These authorizations become effective on the date the first service rendered, and remain in effect until specifically revoked in writing by patient/responsible party. Copies of this agreement are to be as valid as the original.

The patient/responsible party authorize(s) the release and disclosure of any and all medical information related to patient's treatment and care to any entity, which is, or may be liable, for physician charges, or to any professional review organization associated therewith. The patient/responsible party authorize(s) the release and disclosure of all or any part of patient's medical records to any part of patient's medical records to any healthcare provider who may be of assistance, in opinion of P.C., in providing medical care and treatment for the patient, and/or for assistant in any reimbursement of benefits to which patient may be entitled.

The patient/responsible party authorize(s) and requests that payment of any authorizes insurance benefits be made either to patient, or on patient's behalf to P.C., for the services furnished the patient by the physicians and nurse practitioners of P.C. This authorization allow the P.C. to file "assigned" claims only for the purpose of having benefits paid to the P.C., and does not imply that the P.C. accepts insurance as payment in full, unless the P.C. has a contractual agreement with patient's carrier. The signatures below are deemed sufficient for all insurance forms on a continuing basis.

The signature below serves as authorization for services rendered by Shoals Ear, Nose, and Throat, P.C. for the above named patient, and serves as authorization for the release of information necessary to file insurance claims and assign benefits otherwise payable to the policyholder or group indicated on the claim or request for payment. **I understand that I am financially responsible for balances not covered by my insurance carrier and that a copy of any signature is as valid as the original.**

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DATE

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SIGNATURE